

## ONLINE GIVING INSTRUCTIONS

- The Vestry is encouraging all to consider using online giving through your banking institutions.
- After looking into potential online giving solutions, Vestry has ruled out our own giving platform on our website for now, due to the fees.
- No matter where you do your personal banking, follow these simple steps to send your donation automatically to the Church each month. **This feature is free at almost all banks.**
  1. Log into your online Bank account.
  2. Go to 'Bill Pay', 'Pay Bills', 'Online Bill Pay', or 'Web Pay Bills'
  3. Click 'Add Payee', then click 'Add Payee Manually'
  4. Add 'Church of the Redeemer' as a payee or company name
    - a. Name: Church of the Redeemer
    - b. Address: 4815 Executive Park Ct, Building 200 Suite #201, Jacksonville, FL 32216
    - c. Phone Number: 904-636-8702
    - d. Account Number: enter 'I don't have an account number' or 'your name'
    - e. Click 'Save' or 'Save and make a payment'
  5. Set up a Recurring Automatic Monthly Payment
    - a. Under 'Payees' Click on 'Church of the Redeemer'
    - b. Click 'Recurring payments' or 'Scheduled payments'
    - c. Follow instructions to set up your monthly payment.

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***Please call your bank directly if you have any problems or questions regarding set-up.***